

25TH ANNIVERSARY INVITATION LETTER

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Introduction

It is basically a brief letter written to invite friends and family to come together and join in the couple's moments of happiness. The letter is written in a very simple language. Like all other cases here also the sender must be aware of including the date, time and venue of the event clearly to avoid any kind of confusion. Since the occasion is 25th anniversary of a couple the letters must deliver a message of togetherness and enthusiasm.

25th Anniversary Invitation Letter Tips

Tips to write a 25th anniversary letter

- This is a kind of formal invitation and it is always written in third person. But the letter can be formal or informal depending upon the user.
- If the letter is formal or semi formal, formal salutations are written as title, first name and last name.
- The month, date and year should be spelled out instead of writing them in digits for formal cases.
- The host's name, time and date, location, contact number etc all should be included in the letter

Sample 25th Anniversary Invitation Letter

From,

Date: _____ (Date on Which Letter is Written)

To,

Subject: 25th anniversary invitation letter

Dear Sir,

It is to convey through this letter that on DEF, Mr. and Mrs. XYZ is going to celebrate their 25th anniversary at ABC hall, PQR colony, MNO city. They wish to see all their friends and relatives are being invited and they are present at the party at the right time. So you and your family's presence is a must.

They wish to make this event a memorable one. According to their planning only a lot of arrangements have been done in a very quick time.

It's a request that all of you must come and make this day a memorable one.

Thanking You

Yours truly,

Name and Signature

25th Anniversary Invitation Letter Template

From,

Date: _____ (Date on Which Letter is Written)

To,

Subject: invitation letter for 25th anniversary

Dear _____ (Sir or Madam),

Please join us in celebrating the auspicious 25th anniversary of our parents' _____ (name) and _____ (name) on _____ (date and time) at _____ (venue). We have planned to make this occasion a special one for them. We have planned a proper dress code for the party. So we would like you to wear _____ (type of dress) as this would be the dress code

Since it is such a special day for our parents you must be present on that day at the right time. As all of you have been the most important part of their life and have always been on their side during their ups and downs, they expect that you will also make this event a memorable one for them.

Thanking You

Yours truly,

Name and Signature

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