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## BON VOYAGE LETTER

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## Introduction

A bon voyage letter is a letter written to say goodbye to somebody who is departing on a trip of sizable duration. Bon voyage letters are informal letters that wish the person all the best, wish him a safe journey and are a lot like 'take-care' letters. A bon voyage letter can also contain some other casual news, or can inform the receiver of what will be happening in his absence.

The bon voyage letter can be a sentimental letter if written by a person who knows the receiver extremely well. However, most bon voyage letters are written by acquaintances to acquaintances and are therefore casual, slightly formal and practical in their tone.

## Bon Voyage Letter Tips

Tips to write a good bon voyage letter:

- Always start with a cheery tone, as the person who is leaving should feel good about the trip he's going to take.
- Never be too sentimental. Tell the person that you'll miss him/her, but never be too emotional in your tone. Try to be slightly practical.
- The practicality can be manifested as a safety concern. Mention possible dangers that might exist on the trip the person's going to make. Tell the person to take care and to be cautious while he's traveling. Mention his previous health concerns [if any] and urge him to eat and travel safely.
- A bon voyage letter must also end on a cheery note. One can't end on a sad note, as that again might make the receiver feel morose or have second thoughts about departing on the trip.

## Sample Bon Voyage Letter

From,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date-

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Dad,

It's only a day more and then you will be leaving for Goa—for a month! Sad as I am to see you leave the city, I must also say that I'm quite concerned about your health. Please take care of yourself there, Dad. Don't be too hasty with your meals and medicines. We aren't going to be around to remind you to have your meals or your meds. You must remind yourself. And please don't forget to carry the first-aid box Mom so laboriously prepared for you!

Goa can be a very tiring and exhausting place to live in—so you must be careful with your schedules. Don't cram too many inspections and meetings. If you come down with a fever or something, nobody's going to be around to care for you. So please, please take care.

Mom and I will see you at the airport soon. Mom has told you to not forget the keys. Remember that! Take care, Dad, we'll miss you.

Enjoy Goa!

Love,

ABC

## Bon Voyage Letter Template

From,

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date-

To,

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dear \_\_\_\_\_ [name of receiver]

It's only \_\_\_\_\_ more days [mention time left for the person to leave] and then you'll leave for \_\_\_\_\_ [mention the destination]. You'll only be gone for \_\_\_\_\_ [mention his stay], but we will all miss you. Do take care of your health. Mind your safety.

See you soon.

Love,

\_\_\_\_\_ [Name]

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