

CHURCH DONATION LETTER SAMPLE

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Introduction

When it comes to a church donation letter, normally it will be related to purposes like renovation, extension of new structures, contribution to orphanage, providing food and other purposes to the destitute etc. The prime element of writing such a letter is to ensure and proclaim before the public the good services that the church intends to perform.

Church Donation Letter Sample Tips

Points to remember

- You should remember the letter should be for the believers of the church.
- The letter should highlight the reason why such a donation becomes important.
- Letter should explain how it can help and foster the ideals that the church stands for.

Sample Church Donation Letter Sample

From,

Date-

To,

Subject: Requesting donation for church

Respected Sir/Madam,

Praise the lord

In the name of Lord let and the holy church let me put before you the fact that in continuation of the ongoing tradition of our church's rendition of noble services to the suffering brethren of our vicar here , we propose to form a donation fund. It primarily aims to provide food, clothing and marriage allowances for those who cannot afford these on account of many factors like illness and lack of health.

May I request you, in the name of the order of Jesuits, that it is our primary duty to help the poor and the suffering for which our heavenly father had shown us the path of benevolent devotion. To continue our dedicated services to the people who are in need of solace and comfort, the kindhelp from people like you will be in no doubt a great help.

We hope your full hearted cooperation and kindhearted cooperation in this project and its success

Thanking you,

Yours sincerely,

Joseph Sas

Church Donation Letter Sample Template

From,

Date: _____ (Date on Which Letter is Written)

To,

Subject - _____ (Mention the purpose)

Respected _____ (Name of the donor)

I am _____ (Your Name) working as a part of the _____ (project name) for the purpose of providing solace to the helpless and the needy people in our vicar and we primarily aim to provide food, clothing and marriage allowances. The church is doing these for those who cannot afford these on account of illness and money. It is my request to you, in the name of the order of Jesuits, kindly help the poor and the suffering.

We hope that this letter will not be in vain and you will definitely support us as one of our benevolent well wishers and devout. Hope you will show the same degree of social commitment that always has been shown by your organization over the past years.

The total cost of the project comes around Rs 60, 0000 per month. This project will be materialised in the month of _____ (Mention the month). We hope you will extend your financial assistance in this regard.

Thanking you.

Sincerely,

Name and signature

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