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Noise Complaint Letter

Letters.org

**Introduction**

A noise complaint letter is written by an individual when the noise generated in the vicinity of his/her establishment is creating inconvenience in different ways. The establishment could be a flat in an apartment; another house in close proximity and so on. Noise complaint can be raised by concerned authority in work-place/resident against disturbance caused by noise generation due to social events like marriages and birthday celebrations or due to running machinery, doing garage-work and so on.

**Noise Complaint Letter Tips**

* Start by mentioning your address/location.
* Briefly explain inconvenience caused due to noise generation by the person/people in discussion despite several reminders.
* If the problem is persistent, mention the same and request the recipient of the letter to intervene.
* End by requesting the recipient to do the needful to help you overcome the inconvenience at the earliest.

Sample Noise Complaint Letter

From,

Edward Right

4/66, Hill View Apartment

Newtown

To,

Robin Smith

4/70, Hill View Apartment

Newtown

12September2013

Dear Mr. Smith,

I live in 4/66 and my flat is right below yours. I understand that you have rented your flat to four bachelors who work in BPOs in night-shifts.

Despite many personal reminders, they continue to be a nuisance to this neighborhood with their ways of life and attitude. They play loud music to stay awake and get entertained at odd-hours at night. They also stand in the balcony and chat loudly over phone for long hours and smoke as well.

I have a daughter who is preparing for her medical-entrance exams. She finds it difficult to study with such noise and the smoke causes her breathing problems since she is a severe asthmatic patient.

Since your tenants have not changed their habits despite several verbal reminders, I wanted you to intervene as their owner. Please instruct your tenants to live in a congenial manner and not become a nuisance.

Kindly do the needful to avoid future inconveniences to my family.

Thanking You,

Edward

# Noise Complaint Letter Template

# From

# \_\_\_\_\_\_\_\_\_\_ (your name)

# \_\_\_\_\_\_\_\_\_\_ (your address)

# \_\_\_\_\_\_\_\_\_\_

# To

# \_\_\_\_\_\_\_\_\_\_ (name of recipient)

# \_\_\_\_\_\_\_\_\_\_ (recipient’s address)

# Date \_\_\_\_\_\_\_\_\_\_ (date of writing letter)

# Dear Mr/ Mrs/\_\_\_\_\_\_\_\_\_\_ (recipient’s name)

# I am a resident of …(mention your location/address).

# Despite many reminders, ….(mention about the inconvenience caused to you by the people in discussion ).

# Since there has been no change in….(mention how the problem persists) despite several verbal reminders, I wanted you to intervene .

# Kindly do the needful to avoid future inconveniences to my family.

# Thanking You

# \_\_\_\_\_\_\_\_\_\_ (your name)

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