

SAMPLE CHARITY LETTER RESUME OR APPLICATION

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Introduction

A charity letter is written on behalf of or by an NGO in order to mobilise organisations to support them through monetary contributions. The reasons for such charitable collections may vary from noble causes like empowerment of a certain section of society to disaster relief. Such letters should amplify the work that the NGO is doing and the need for funds.

Sample Charity Letter Resume or Application Tips

Here are some of the helpful tips to write a salary request letter:

- Letter must clearly bring out the work done by your organisation/NGO.
- It must further state the effect of natural disaster (or state of a community).
- Should clearly amplify the need for funds.
- Letter must justify in short as to how these funds will be used.
- In case the organisation will get any benefits like Income Tax Rebate etc should also be stated.

Sample Sample Charity Letter Resume or Application

From,

Date: _____ (Date on Which Letter is Written)

To,

Subject: Request for Charity.

Dear Sir,

I am sure that you must be aware of flash floods that affected the mountainous regions of India in Jun 2013. Though a lot of effort and relief was provided by many government and non-government organisations still a lot has to be done. We are The Hope, an NGO working for the resettlement of the displaced. Our NGO has taken part in numerous disaster relief activities both at national and international level.

We not request your support in terms of monetary contributions which can help us rehabilitate the displaced people who are presently living in 2 camps looked after by our organisation. Rehabilitation will include construction of shelters; water provisioning and construction of small tracks to enable these people start their livelihood again.

I would like to inform that all contributions are eligible for 50% tax deduction under section 80G of Indian Income Tax Act. You are thereby request to contribute lavishly for the noble cause.

Hope to see a happy and contended nation.

With Regards

Yours truly,

Name and Signature

Sample Charity Letter Resume or Application Template

From,

Date: _____ (Date on Which Letter is Written)

To,

Subject: Request for Charity.

Dear Sir,

I am sure that you must be aware of(name of natural calamity). Though a lot of effort and relief was provided by many government and non-government organisations still a lot has to be done. We are(name of your organisation), an NGO working for the resettlement of the displaced. Our NGO has taken part in numerous disaster relief activities both at national and international level.

We not request your support in terms of monetary contributions which can help us rehabilitate the displaced people who are presently living in 2 camps looked after by our organisation. Rehabilitation will include construction of shelters; water provisioning and construction of small tracks to enable these people start their livelihood again.

I would like to inform that all contributions are eligible for 50% tax deduction under section 80G of Indian Income Tax Act. You are thereby request to contribute lavishly for the noble cause.

Hope to see a happy and contended nation.

With Regards

Yours truly,

Name and Signature

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