

## SAMPLE OF WEDDING INVITATION LETTER

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## Introduction

A wedding is a very special occasion for the couple and that is why they want to share this moment with their close ones. The Wedding Invitation letter is written in order to invite the relatives and the close ones in a wedding. The wedding invitation letter is very beneficial in notifying the guests about the wedding. All the necessary information about the wedding such as the date, venue and the time of the wedding must be mentioned in the invitation letter. The letter must be written in a polite manner.

## Sample of Wedding Invitation Letter Tips

Tips to consider while writing the Wedding Invitation letter

- The letter must have a warm opening and the entire letter must be written in a very polite language.
- The important information such as the date, time and the venue must be clearly mentioned in the letter.
- The writer must ask for a reply from the guest within few days.
- The entire letter must be cross checked at least twice before sending it to the guest.

## Sample of Wedding Invitation Letter

From,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ (Date on Which Letter is Written)

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subject: Invitation letter for wedding

Dear Mr. / Mrs.

We request the pleasure of your presence in the wedding of my daughter Ms. ABC. It is a very auspicious occasion for us because she is our one and only child. She is getting married to Mr. XYZ and they would be obliged if they get your blessings in their wedding.

The wedding will be held on MNO and the venue would be DEF banquet hall. We are expecting your presence at least a couple of days before the wedding.

We hope we would get a favorable reply from your side within PQR and we would be very much happy if you remain present in this special occasion.

Thanking You,

Yours Truly

Name and Signature

## Sample of Wedding Invitation Letter Template

From,

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_ (Date on Which Letter is Written)

To,

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Subject: Wedding Invitation Letter

Dear \_\_\_\_\_ (name of the guest)

It is indeed a great pleasure to inform you that my \_\_\_\_\_ (daughter/son) is getting married on \_\_\_\_\_ (date of wedding). We request the honor of your company in this special occasion because your blessings would be great gift for him/her.

The date of the wedding is fixed on \_\_\_\_\_ (date of the wedding) and will be organized at \_\_\_\_\_ (venue of the wedding). You request you to remain present at least before 2 days of the wedding.

We invite you to share our happiness and celebrate the union and the beginning of their new lives. We would be obliged to get a favorable reply from your side and we would be expecting your presence in the wedding.

Thanking You,

Yours Truly

Name and Signature

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