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**Introduction**

A sample wish letter is usually written to wish someone on birthday, anniversary or to congratulate someone. It is written in a very polite and soft manner and the person who receives it, indeed feels happy that he or she has received a wish letter. The reader feels remembered when he receives a wish letter. If you want to write a sample wish letter, then you can get to know how to go about it by reading the below mentioned sample letter.

**Sample Wishes Letter Tips**

Here are some of the helpful tips to write a Sample Wishes Letter

* Keep the tone of the letter sweet and polite
* You can either write the letter in a formal way or an informal way
* Avoid making spelling and grammar mistakes
* The language should be easy and readable
* Wish the person or the company well at the start of the letter
* Provide details like contact number and address precisely
* End the letter in a sweet manner

Sample Sample Wishes Letter

From,

\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_ (Date on Which Letter is Written)

To,

\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_

Subject: Sample Wishes Letter

Dear XYZ,

I am writing this letter to wish you congratulations on your 25th marriage anniversary. I know as you did not receive any call or message from my side on your anniversary day you must have thought I must have forgotten this day. But, as I wanted to make the wish in a very personal way I am writing this letter to you. Being your best friend I just cannot risk forgetting this day. May you both live long forever the same way in the years to come. I am sure you must have celebrated your silver jubilee wedding anniversary in a grand way. Till then take care and once again congrats and god bless you two.

Thanking You

Yours truly,

Name and Signature

# Sample Wishes Letter Template

# From,

# \_\_\_\_\_\_\_\_\_\_

# \_\_\_\_\_\_\_\_\_\_

# \_\_\_\_\_\_\_\_\_\_

# \_\_\_\_\_\_\_\_\_\_

#

# Date: \_\_\_\_\_ (Date on Which Letter is Written)

# To,

# \_\_\_\_\_\_\_\_\_\_

# \_\_\_\_\_\_\_\_\_\_

# \_\_\_\_\_\_\_\_\_\_

# \_\_\_\_\_\_\_\_\_\_

# Subject: Sample Wishes Letter

# Dear \_\_\_\_\_(Sir or Madam)

# I ……………….(name of the sender) am writing to you ……………………..(name of the receiver) for wishing you and your wife 25 years of togetherness. I am indeed proud to have a friend like you and nothing more than writing a letter to you and wishing you stroked me when I realized that it was your 25th wedding anniversary this year.

# We have known each other since so many years and wishing you personally on this special days of your is not something worth forgetting. Once I congratulate you both and wish you all the very best for your life ahead.

# Yours Truly,

# Name of the person

# Sign of the person

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