

SCHOLARSHIP CONSIDERATION LETTER

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Introduction

Any scholarship issuing authority receives thousands of application from students applying for scholarships during the commencing of each academic year. Some of the applications are accepted and some rejected. It's a huge task on the part of the authority to inform the students both on the acceptance and the rejection. Normally they write a letter to carry out the job, which needs several minute considerations for the proper execution.

Scholarship Consideration Letter Tips

The important guidelines for writing such a letter are enlisted below.

- The letter is meant for informing about an official announcement. Thus it should be formal and brief.
- The students deserve the necessary details about the scholarship and he must be provided with them.
- The student should be encouraged through the letter.
- The following procedures should be mentioned.
- The letter should be concluded wishing the best of luck to the student.

Sample Scholarship Consideration Letter

From,

Date: _____ (the letter was written in this date)

To,

Subject: Consideration of application of scholarship

Dear Mr. ABC,

This is to inform you that our institute has acknowledged your submission for a scholarship in our PQR program after carefully considering your submission, academic achievements, preceding brands and financial status. We have decided that you will be a valuable supplement to our program and will be adept to discover more abilities from our teachers here.

If you have any further inquiries regarding the admission or scholarship procedure, call our registration department. Our university takes dignity in excellent outcomes and producing dynamic actors and we wish you continue to glorify the title of this institution through your work.

Thanking you

Yours sincerely,

Name and Signature

Scholarship Consideration Letter Template

From,

Date: _____ (the letter was written in this date)

To,

Subject: Consideration of application of scholarship

Dear Mr. _____ (name of candidate),

This is to inform you that our institute has acknowledged your submission for a scholarship in our _____ (name of scholarship) program after carefully considering your submission, academic achievements, preceding brands and financial status. We have decided that you will be a valuable supplement to our program and will be adept to discover more abilities from our teachers here.

We are stimulated to announce that you will not only be suitable for the university's scholarship program for the first semester but the whole course. But in alignment to continue getting the scholarship, you will have to sustain a minimum of _____ (required grade) in every semester, in both ideas and functional so that we are guaranteed that you are working hard and we made the right conclusion in considering you for the program.

Thanking you

Yours sincerely,

Name and Signature

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