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**Introduction**

Sorry letters can patch up the strained relationships. Mistakes and misunderstandings do happen and they have to be sorted out. Saying sorry will lighten the situation and gives scope for rectifying one’s mistakes. Writing a sorry letter is one of the best ways to say sorry. They convey all the feelings of the writer.

**Sorry Letter to Teacher Tips**

The following tips will help you to write a sorry letter to teacher:

* The letter should be short and precise.
* It should convey the feelings of the writer

Sample Sorry Letter to Teacher

From,

\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_ ( your address)

To,

\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_ ( address of the person the letter is addressed to)

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ( Date of which letter is written)

Dear Madam,

I apologize for my behavior during science exam. I tried to cheat and you caught me at the right time. Actually I want o explain the reasons for my behavior. I was ill for almost one week. I copied the notes given in the class with the help of my classmates. I did not understand the topics in science. I requested the science teacher to postpone the exam in my case and conduct it next week, so that I will be prepared for the exam. But she said that it is not possible to conduct an exam just for one student. I did not want to fail in the exam. I made a plan to cheat from my friend’s paper this time. I know that copying is an offense but I did not have any other option left.

I already informed and apologized to my parents and I take this opportunity to please forgive me this time. I promise that I will not cheat in any exam in the coming days. I hope you will understand me and forgive my mistake.

If you permit me, I shall write the exam again and prove my worth.

Once again I apologize and request you to forgive me.

Yours sincerely,

Gautam

# Sorry Letter to Teacher Template

# From,

# \_\_\_\_\_\_\_\_\_\_\_\_\_

# \_\_\_\_\_\_\_\_\_\_\_\_\_

# \_\_\_\_\_\_\_\_\_\_\_\_\_ ( your address)

# To,

# \_\_\_\_\_\_\_\_\_\_\_\_\_

# \_\_\_\_\_\_\_\_\_\_\_\_\_

# \_\_\_\_\_\_\_\_\_\_\_\_\_ ( address of the person the letter is addressed to)

# Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ( Date of which letter is written)

# Dear Madam,

# I sincerely apologize for my behavior in the class yesterday. I was caught by my teacher while I was trying to copy from my friend’s paper. I want to explain the circumstances which lead to copying. I was not well last week and did not attend school.

# I copied all the notes from my classmates note books but could not understand few topics in science. I requested the teacher to postpone the exam in my case so that I will take time to understand and prepare for the exam. But the teacher said that it is not possible to conduct exam exclusively for one student. I did not have any other choice but to copy as I did not want to fail in the exam.

# I am apologizing once again and request you to forgive me.

# Yours sincerely,

# \_\_\_\_\_\_\_\_\_\_\_ (Your name)

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