

## ARMY PROMOTION LETTER OF RECOMMENDATION

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## Introduction

The Army Promotion Letter of Recommendation is written on a behalf of a personnel's senior to recommend him/her for a senior position in the army. The letter should talk about the background of the candidate and why he should be considered for this position. The letter should be strictly formal.

## Army Promotion Letter of Recommendation Tips

Tips of writing the Army Promotion Letter of Recommendation:

- The letter should be addressed to the appropriate person.
- The letter must be written in a concise manner and the content must be appreciative in nature.
- The letter is written to formally request a senior official to promote an army personnel

## Sample Army Promotion Letter of Recommendation

From,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ (Date on Which Letter is Written)

To Divya Suryavanshi

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subject: Army Promotion Letter of Recommendation

I am writing to you to recommend Capt. Sparsh Rawat for the rank of Major.

He has been reporting directly to me for the last three years and has been embodiment of what the Indian Army asks of its officers.

He has shown exceptional performance standards in his term and had established great personal relationships with his peers as well as his superiors. He has gained vast expertise in the strategic planning skills in his term and has kept a level headed approach in all his designated operations.

I believe he is ready for a greater leadership role and is confident of his abilities to contribute greatly to the Indian Army.

Please feel free to write to me in case for further clarifications or queries.

Thanking you,

With Regards

Saif Ahmed

Lt. Major

## Army Promotion Letter of Recommendation Template

From,

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_ (Date on Which Letter is Written)

To Divya Suryavanshi

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Subject: Army Promotion letter of recommendation

I am writing to you to recommend \_\_\_\_\_ (Name of the person) for the rank of \_\_\_\_\_ (Rank of the person).

He has been reporting directly to me for the last \_\_\_\_\_ (Number of years) and has been embodiment of what the Indian Army asks of its officers.

He has shown exceptional performance standards in his term and had established great personal relationships with his peers as well as his superiors. He has gained vast expertise in the strategic planning skills in his term and has kept a level headed approach in all his designated operations.

I believe he is ready for a greater leadership role and is confident of his abilities to contribute greatly to the Indian Army.

Please feel free to write to me in case for further clarifications or queries.

Thanking you,

With Regards

----- (Name of the issuer)

----- (Designation of the issuer)

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